
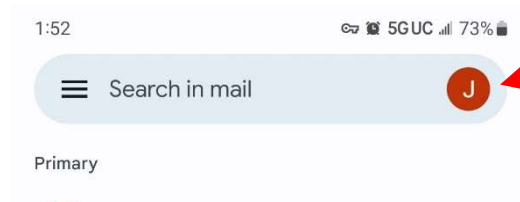


This tutorial is to assist Swiftel customers with setting up their swiftel.net or brookings.net email accounts in the Gmail app for Android 13 or newer.

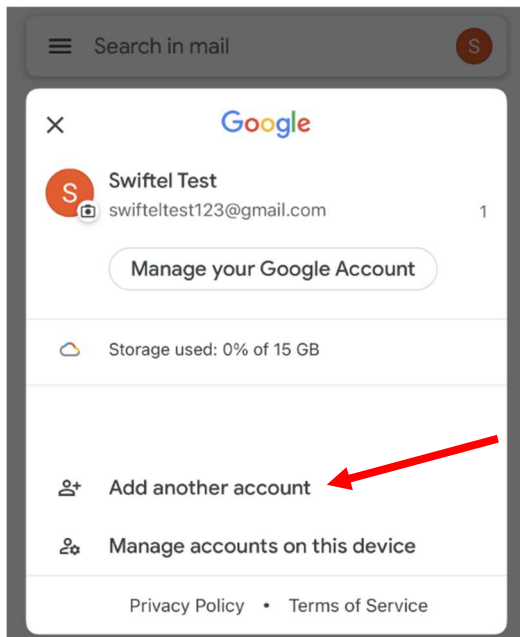
- 1) On your Android, open the Gmail app .



- 2) At the top right, tap your **Profile picture**.



- 3) Tap on **Add another account**.



- 4) Tap on **Other**.




## Set up email

 Google

 Outlook, Hotmail, and Live

 Yahoo

 Exchange and Office 365

 Other 

- 5) To add your account, fill in the information on the following screens.

Enter your full e-mail address, then tap **Next**



## Add your email address

Enter your email  
mailtest@swiftel.net

MANUAL SETUP

NEXT

Tap and choose POP3 or IMAP for account type. IMAP is suggested for most scenarios.



mailtest@swiftel.net

What type of account is this?

Personal (POP3)

Personal (IMAP)

Enter your email password and tap **Next**.



mailtest@swiftel.net

Password

NEXT

Username is your email address before @swiftel.net



### Incoming server settings

Username

Password   

Server

NEXT

### Outgoing server settings

Require signin ☒

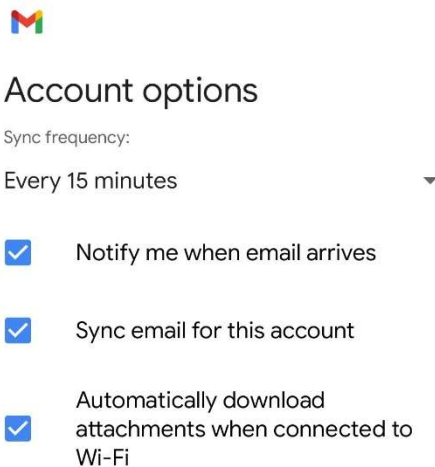
Username

Password   

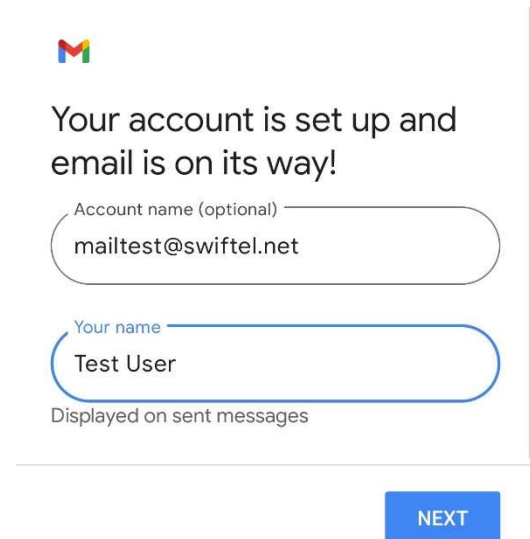
SMTP server

NEXT

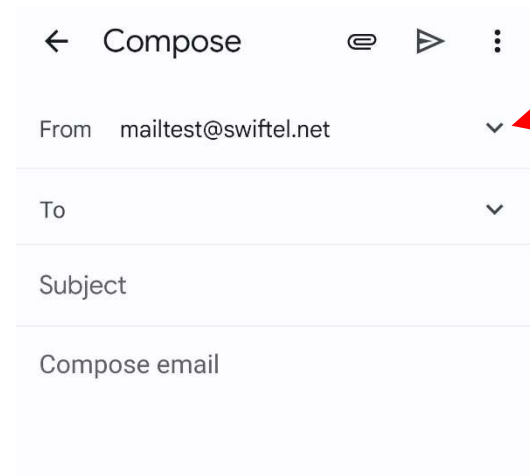
- 6) After server settings are input you can choose Sync frequency and account settings. Defaults are recommended so just tap **Next**.



- 7) Change account name if you wish, and enter your display name that will appear when you send an email. Tap **Next**.



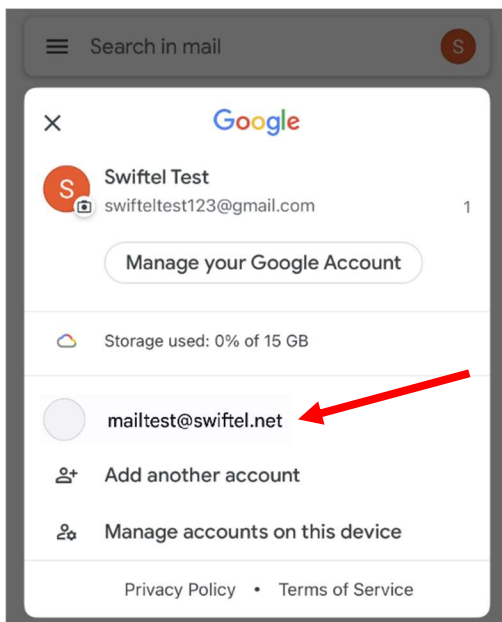
- 8) When composing a new e-mail, click on this down arrow to switch which account you are sending from.



- 9) To switch between accounts tap the profile picture.



Your Swiftel email account should now be added to this screen. Click on the email address to switch to that account and repeat the process to go back to Gmail if wanted.



**We thank you for using this tutorial and hope that it has been helpful and successful in setting up your Swiftel e-mail in Gmail.**